

Memo No. BMU/2025/8903

Date: 04-06-2025

### Request for Expressions of Interest (EOI) for Individual Consultant

<b>GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH</b>	
Ministry/Division	: Ministry of Health and Family Affairs
Agency	: Bangladesh Medical University (BMU)
Client Name	: Registrar
Client District	: Dhaka
Expression of Interest for Selection of	: Individual Consultant (National), [ Time Based]
EOI Ref No	: Memo No. BMU/2025/8903
Date	: 04-06-2025
<b>KEY INFORMATION</b>	
Procurement Method	: Selection Individual Consultant (SIC)
<b>FUNDING INFORMATION</b>	
Source of Funds	: Bangladesh Medical University (BMU)
<b>PARTICULAR INFORMATION</b>	
Programme Name	: Selection of Individual Consultant (Procurement) to procure goods/services through e-Tendering methods using e-GP Portal.
EOI Closing Date and Time	: 02-07-2025, 14:00 (2.00 pm)
<b>INFORMATION FOR APPLICANT</b>	
Brief Description of Assignment	: The Consultant (Procurement) will be responsible to procure goods/services of Bangladesh Medical University (BMU) through e-GP Portal using e-Tendering methods and assist to Procuring Entity (PE), Head of Procuring Entity (HOPE) as well as the central purchase committee, tender evaluation committee team members of procurement of related departments in accordance with the Public Procurement Act, 2006 and Public Procurement Rules, 2008.
Qualification and Experience	: (i) Bachelor/ Master's or an equivalent degree for the following fields: medical/engineering/agriculture, and (ii) Master's degree for the other fields with at least ten (10) years' experience in the relevant field of assignment with comprehensive intellectual and professional knowledge and skill. (a higher degree will be given preference); Strong background in procurement of medical goods and services through e-GP portal using e-Tender methods will be given preference. Closely familiarity with e-GP guidelines, PPR-2008 & PPA-2006.
Other Details (if applicable)	: Persons who are already in employment shall send application through proper channel, otherwise they shall not be considered for appointment The main task of the assignment is to procure goods & services of various department of Bangladesh Medical University through e-Tendering methods using e-GP Portal following updated rules & regulation of PPR-2008 and e-GP guidelines. Other assignments will be described in Terms of Reference (TOR).
<b>CLIENT DETAILS</b>	
Name of Official Inviting EOI	: Prof. Dr. Md. Nazrul Islam
Designation of Official Inviting EOI	: Registrar, Bangladesh Medical University
Address of Official Inviting EOI	: Shahbag, Dhaka-1000, Bangladesh
Contact details of Official Inviting EOI	: Tel: 02-55165708 (o/f), email: registrar@bsmmu.edu.bd
The Client reserves the right to accept or reject any/all EOIs.	

  
(Prof. Dr. Md. Nazrul Islam)  
Registrar

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Copy forwarded for information and necessary action to

1. Director (Hospital), Bangladesh Medical University, Dhaka
2. Director (IT cell), Bangladesh Medical University, Dhaka. He is requested to publish the EOI Notice in BMU website: www.bmu.ac.bd (enclosure: soft copy of the EOI notice)
3. Chief Engineer, Bangladesh Medical University, Dhaka
4. Director (Accounts & Finance), Bangladesh Medical University, Dhaka
5. Deputy Register (Tender), Bangladesh Medical University, Dhaka
6. Public Relations Officer (PRO), Bangladesh Medical University, Dhaka. He is requested to publish the EOI in 01 No. Bangla & 01 No. English wide circulated Newspapers as per FPR-2008
7. P.S. to Honorable Vice-Chancellor, Bangladesh Medical University, Dhaka
8. P.S. to Pro-Vice Chancellor (Acad./R & D/Admin), Bangladesh Medical University, Dhaka
9. P.S. to Treasurer, Bangladesh Medical University, Dhaka
10. Office copy.

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Registrar

① Daily Nayadiganta  
② The Daily Newage

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