



বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BMU/2025/16147

Date: 15/11/2025

Office Order

Dr. Shohely Parveen, Associate Professor, Department of Paediatrics of this university has been granted Ex-Bangladesh leave **for perform Omrah Hajj in KSA**. For this reason, she has been granted earned leave for 10 (Ten) days from 01/12/2025 to 10/12/2025 or from the date of availing of the leave (Not later than 07/12/2025). During this period Dr. Md. Al Helal, Assistant Professor of the same department will look after the duties of **Dr. Shohely Parveen**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order


(Prof. Dr. Md. Nazrul Islam)
Registrar

No. BMU/2025/ 16147 (13)

Date: 15/11/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of KSA in Bangladesh.
2. The High Commission/Embassy of Bangladesh in KSA.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Paediatrics, BMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Shohely Parveen**, Associate Professor, Department of Paediatrics, BMU, Dhaka **with the request to submit her departure/arrival report in due time through proper channel.**
9. Dr. Md. Al Helal, Assistant Professor, Department of Paediatrics, BMU, Dhaka.
10. PS to Vice Chancellor, BMU, Dhaka.
11. PS to Pro Vice Chancellor (Academic)/(Administration)/(Research & Development)/ Treasurer, BMU, Dhaka.
12. PO to Registrar, BMU, Dhaka.
13. Office Copy.
14. BMU web: www.bmu.ac.bd


(Dr. Md. Delwar Hossain)
Additional Registrar-1
১৫/১১/২৫