



# বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

NO-BMU/2026/4696

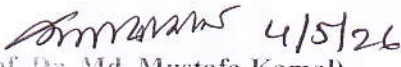
Date: 04/05/2026

## Office Order

AMENA AKTER, Cleaner, Department of Otolaryngology-Head & Neck Surgery of this University has been granted Ex-Bangladesh leave the Country for Personal visit in **Italy**. She has been granted earned leave for 61(sixty one) days from 09/05/2026 to 08/07/2026 or from the date of availing of the leave. During this period **Tusar Morol, Office Assistant** of the same Department, will look after the duties of **AMENA AKTER**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Orders

  
(Prof. Dr. Md. Mustafa Kamal)  
Registrar

NO-BMU/2026/4696/1(14)

Date: 04/05/2026

Copy forwarded for Information and necessary action to:

1. The High Commission/Embassy of **Italy** in Bangladesh.
2. The High Commission/Embassy of Bangladesh in **Italy**.
3. Director General, Immigration and Passport, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Director (Finance)/Director (Hospital)/Director (ICT), BMU, Dhaka.
6. Chairman, Department of **Otolaryngology-Head & Neck Surgery**, BMU, Dhaka
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka/Any other port.
9. P.S. to Vice-Chancellor, BMU, Dhaka.
10. P.S. to Pro-Vice-Chancellor (Research & Development /Academic/Administration)/Treasurer, BMU, Dhaka.
11. P.O. to Registrar, BMU, Dhaka.
12. **AMENA AKTER, Cleaner, Department of Otolaryngology-Head & Neck Surgery**, BMU, Dhaka with the direction to submit his/her departure/arrival report in due time through proper channel.
13. **Tusar Morol, Office Assistant, Department of Otolaryngology-Head & Neck Surgery** BMU, Dhaka.
14. BMU web: [www.bmu.ac.bd](http://www.bmu.ac.bd).

  
(Dr. A. K. M. Kabir Ahmed)  
Deputy Registrar-1