



বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BMU/2026/9811

Date: 12/09/2026

Office Order

Dr. Nazma Ahmed, Assistant Professor, Department of Dermatology & Venereology of this university has been granted Ex-Bangladesh leave for **Academic Settlement of her Daughter's** at Newcastle University, Malaysia. For this reason, she has been granted earned leave for 12 (Twelve) days from 13/09/2026 to 24/09/2026. During this period Dr. Safana Ahmed, Assistant Professor of the same department will look after the duties of **Dr. Nazma Ahmed**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

(Prof. Dr. Md. Mustafa Kamal)
Registrar

No. BMU/2026/9811(14)

Date: 12/09/2026

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Malaysia in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Malaysia.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
5. Chairman, Department of Dermatology & Venereology, BMU, Dhaka.
6. Director (Finance)/(Hospital)/Director(IT), BMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Nazma Ahmed**, Assistant Professor, Department of Dermatology & Venereology, BMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Safana Ahmed, Assistant Professor, Department of Dermatology & Venereology, BMU, Dhaka.
10. PS to Vice Chancellor, BMU, Dhaka.
11. PS to Pro Vice Chancellor (Academic)/(Administration)/ (Research & Development)/ Treasurer, BMU, Dhaka.
12. PO to Registrar, BMU, Dhaka.
13. BMU Web: www.bmu.ac.bd.
14. Office Copy.

(Dr. Md. Sumsuzzaman)
Additional Registrar

Azizul