বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয়
Bangladesh Medical University
রেজিস্ট্রার অফিস
Office of the Registrar

No. BMU/2026/11472

Date: 01/11/2026

Office Order

Dr. Momena Begum, Associate Professor, Department of Paediatric Hematology & Oncology of this university has been granted Ex-Bangladesh leave **for academic settlement of her son in Malaysia.** For this reason, she has been granted Earned leave for 12(Twelve) days from 12/11/2026 to 23/11/2026. During this period Prof. Helena Begum of the same department will look after the duties of **Dr. Momena Begum.**

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

(Prof. Dr. Md. Mustafa Kamal)
Registrar

No. BMU/2026/11472 (13)

Date: 01/11/2026

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Malaysia in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Malaysia.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Paediatric Hematology & Oncology, BMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT)/Director (Super Specialized Hospital), BMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. Prof. Helana Begum, Department of Paediatric Hematology & Oncology, BMU, Dhaka.
9. **Dr. Momena Begum,** Associate Professor, Department of Paediatric Hematology & Oncology, BMU, Dhaka **with the request to submit her departure/arrival report in due time through proper channel.**
10. P.S. to Vice Chancellor, BMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Academic),/(Administration)/(Research & Development)/ Treasurer, BMU, Dhaka.
12. P.O. to Registrar, BMU, Dhaka.
13. BMU web: www.bmu.ac.bd

(Dr. Md. Sumsuzzaman)
Additional Registrar

ব্লক বি (৩য় তলা), শাহবাগ, ঢাকা-১০০০, বাংলাদেশ, টেলিফোন ঃ ৫৫১৬৫৭৬০-৯৪, ফ্যাক্স ঃ ৮৮০-২-৫৫১৬৫৬০৯, E-mail : registrar@bsmmu.edu.bd, registrar@bmu.ac.bd
Block B (2nd Floor), Shahbag, Dhaka-1000, Bangladesh, Tel : 55165760-94, Fax : 880-2-55165609, Web : www.bmu.ac.bd